

MEETING OF CLOTTON HOOFIELD PARISH COUNCIL  
Monday 16<sup>th</sup> January 2023 at 19:00 at Duddon, Clotton and  
District Memorial Hall

**MINUTES**

**PRESENT**

Cllr Geoffrey Bibby, Cllr Jane Nicholas, Cllr Charles Kinsey, Cllr Harry Tonge

Clerk: Mrs T Ryall-Harvey

Public – 1

**APOLOGIES** were received and accepted from Cllr John Leather (CWaC)

**DECLARATION OF INTERESTS** – None raised.

**PUBLIC PARTICIPATION –**

Richard Roberts, Trustee and Board Member of Tarporley War Memorial Hospital Trust attended the meeting and reported as follows:-

Tarporley War Memorial Hospital would like to take this opportunity to thank your community for their patience and on-going support during what has been challenging times for the hospital.  
The last 2 years have been a difficult one for the hospital.

We faced unprecedented challenges including:- The COVID pandemic; Increasing costs; Annual losses (to highlight this, the hospital produced a net deficit for the year ending 31st March 2022 of £427,953); Increasing competition within healthcare to recruit, retain and reward staff.

Clinically, there were issues identified that were impacting on the Hospital's ability to provide safe, quality care. As a result, the Trustees took the difficult decision to cease providing clinical services at the hospital.

It was therefore necessary to seek an alternative structure under which the charity could continue to support the provision of healthcare services in the community. The Trustees are delighted that the future of the Tarporley Hospital has been secured by arrangements reached with the Countess of Chester NHS Foundation Trust under which Tarporley Hospital premises is to be a rural hub for the provision of services.

A first programme of refurbishment work has been completed and this will allow 2 services to be based at the hospital:

**THE RAPID RESPONSE TEAM:** The service will aim to facilitate prompt and early supported discharges from hospital back into the community and thus reduce the length of patient stay.

**THE HOSPITAL AT HOME TEAM:** will manage a specific cohort of patients who can now choose to be looked after in their own home rather than be normally treated in hospital.

Patients are treated as though admitted to hospital but managed within their own home.

Hospital at home clinics, for example for administering intravenous antibiotics started on site in October.

Phase 2 of the development work at the hospital will see existing bedrooms converted into consultation rooms which will enable the Countess of Chester to deliver planned care Outpatient Clinics at this rural setting. The 2 ward areas will be converted into large multi-function clinic rooms, one specifically for Children's Therapy services and the other for neurotherapy clinics.

In addition, several other clinics will also be based at the site in the near future. These will include:

- Health visiting and baby clinics
- Podiatry, leg ulcer and dressing clinics
- Heart failure specialist nurse clinics

The large day space area to be multi-purpose to allow for patient education, for example weight management, diabetes education, strength and balance classes. Community groups will also be able to hire this space.

In addition, as historically, there continues to be other services provided on site, for example:

- The physiotherapy department runs an outpatient service
- Ultrasound appointments are run by Countess of Chester Hospital on the premises every Thursday
- Weekly GP clinics for minor surgeries and cryotherapy.

The Trustees remain confident that these new arrangements, which have put the Hospital on a more secure financial footing, will bring increased and significant healthcare benefits to our local community.

Tarporley Hospital is an excellent position to provide valuable services both for clinical and non-clinical in a rural setting and to ensure local residents have access to services closer to home.

We have provided, and will continue to provide, updates to the community as the Countess of Chester develops its plans and mobilises services from the premises.

Our role as Trustees is to secure and promote the success of the charity. With this in mind, we have reflected that whilst the Charity has more than 100 years of effective support for local people in relation to physical health, there may now also be opportunities to find partners with whom to support local mental health initiatives.

It is important to note that the charity can and will support a range of local projects; we are not constrained by the partnership or limited to funding only Countess of Chester led activities. We are proud to be working in partnership with Purple Angels Dementia Charity, supporting the communities of Cheshire.

A resident was pleased to report that during the recent heavy rainfall there was no flooding issues outside K9 Dog Kennels and by Brook Cottage on Corkscrew Lane following the work that the CWaC had recently undertaken.

Cllr Tonge also reported that Highways had been working hard on Willington Lane in Kelsall and Quarry Lane Kelsall where further flood issues had also been resolved.

Cllr Tonge reported that CWaC have an online consultation that they are currently undertaking on their Playing Field Strategy – the consultation closes on 12<sup>th</sup> March for any residents interested in providing comments.

Cllr Tonge comments on the current position CWaC were in regarding Travellers Sites in the area, including the one by Okells Nurseries.

## **CORRESPONDENCE**

Police Crime Commission - Budget 2023-24 – information on a survey being undertaken by the Police Crime Commissioner was circulated for the meeting's information.

Notification of external auditor appointment until 2026-27 - it was noted following the recent consultation, that PKF Little John has been appointed as the auditor for the period 2022-23 – 2026.

Road Safety email from resident – an email from a resident was circulated and discussed at the meeting following concerns raised about road safety. It was agreed that these concerns should be shared with CWaC Highways.

Letter from Mr Timpson MP – a letter received from Mr Timpson MP about high speed traffic travelling along the A51 was received and it was noted that a further response was expected in the future.

CWaC had provided their most recent speed analysis which was carried out in 2020. The Parish Council requested a more up-to-date survey due to Covid lock-down taking place in 2020.

**ACTION:** CWaC have agreed to undertake an updated survey. Following this the Parish Council to consider getting feedback from residents regarding their concerns regarding the A51.

**ACTION:** Cllr Tonge to provide details of working been carried out by Matthew Waterhouse and the A51 Group on residents' concerns relating to A51.

United Utilities – It was reported that a letter had been circulate to residents from United Utilities regarding improving the wastewater network - wastewater pipeline Utkinton – Duddon -Tarvin – a consultation meeting was taking planned for Wednesday 18<sup>th</sup> January between 2.30pm – 7pm at Duddon, Clotton and District War Memorial Hall.

## MINUTES

32. **RESOLVED:** that the Minutes of the Parish Council Meeting held on 26<sup>th</sup> September 2022 were accepted as a true and accurate record and signed by the Chairman.

## ACTIONS SINCE LAST MEETING

The following actions were completed since the last meeting:

- Letter had been sent to Mr Timpson MP about the speed traffic travels along A51.
- An area for wildflower planting had been nominated to CWaC for them to suggest to their Ward Councillors for approval for planting wild flowers.
- Neighbourhood Pride Scheme application had been submitted to CWaC
- Request to Tarporley War Memorial Hospital had been submitted
- Request for Traffic Survey along A51 had been submitted
- **Finance** - payments had been processed that were approved.
- **Website** – the Clerk has put the minutes of the previous meetings on the website.
- **Meeting Date** – the village hall had been booked for the January 2023 meeting.

## PLANNING

The Planning Register dated 09-01-2023 was circulated for Parish Councillors consideration.

It was noted that since the last meeting the following planning applications been determined by CWaC: -

21/04362/FUL – Land south of High Street, Clotton, Chester – Construction of a temporary 17.57 MW Solar Farm, to include the installation of Solar Panels with transforms, a substation, a DNO control room, a customer substation, GRP comms cabin, security fencing, landscaping and other associated infrastructure - **approved**.

22/00394/FUL – Pleasant View, High Street, Clotton CW6 0EG – Construction of new detached garage – **approved**.

22/00338/FUL – Hill View, High Street, Clotton CW6 0EG – Single Storey rear extension to replace temporary flat roof structure – **approved**.

22/00505/OUT – Land at the Paddock, Hoofield Hall, Hoofield Lane, Huxley – Erection of two detached dwellings and garages – **refused**.

22/01178/FUL – The Waveney, Leadgate Lane, Clotton CH3 9BT – Demolition of existing garage/storage building and replacement outbuilding with ancillary gym and first floor office and storage space – **approved**.

It was noted that since the last meeting the following planning applications been received from CWaC and responses submitted: -

22/03038/FUL – 1 Yew Tree Bank, Clotton, Hoofield CW6 0EJ – Alterations to driveway to include creation of new vehicle crossing and dropped kerb – the Parish Council submitted a neutral response to this application.

22/03628/FUL – Iddenshall Grange, High Street, Clotton CW6 0EQ – Enlargement of residential curtilage and extension of the recently allowed converted cow shed at Iddenshall Grange – the Parish Council submitted a response in support of this application.

22/04541/HED - Various Locations Along The Route of A Proposed Sewer Pipeline From Utkinton To Tarvin Via Duddon - Removal of various sections of mid and end hedgerows (16 locations) to lay a new wastewater pipeline – The Parish Council agreed not to comment on this application.

## ACCOUNTS/

### Cashbook

33. **RESOLVED** to accept the cash book and YTD summary dated 9<sup>th</sup> January 2023.

### Bank Reconciliation against Cashbook YTD

34. **RESOLVED** to approve the Bank Reconciliation as presented to the meeting dated 9<sup>th</sup> January 2023.

### Income and Payments since the last meeting

35. **RESOLVED** - To note the income received of:  
£0.42 in September, £0.42 in October, £1.06 in November and £2.26 in December for Bank Interest

36. **RESOLVED** - To note the payments since the last meeting of: -

Clerk's Salary	Tax Point 7	£241.20
Clerk's Salary	Tax Point 8	£241.20
Clerk's Salary	Tax Point 9	£366.17
Clerk's Salary	Tax Point 10	£255.13
Clerk's Expenses	To include Training, Stationery, Office Allowance, Mobile Phone, Printing and Travel	£132.46
HMRC PAYE	PAYE Tax Month 7	£60.40
HMRC PAYE	PAYE Tax Month 8	£60.40
HMRC PAYE	PAYE Tax Month 9	£91.40
HMRC PAYE	PAYE Tax Month 10	£63.80
PQR Limited	Payroll Services Q3 & Q4	£61.20
PQR Limited	Payroll Services Q2	£30.60
One.com	Website Domain Renewal	£171.44

### Implementation and backdate of the new Pay Scale Award for 1<sup>st</sup> April 2022 onwards.

It was reported that following the agreement on the new pay scales for 2022-23 to be implemented from 1 April 2022. Employers are encouraged to implement this pay award as swiftly as possible.

37. **RESOLVED** to the agreed new pay scales for 2022-23 and this be backdated to 1<sup>st</sup> April 2022.

### Community Event

38. **RESOLVED** to include £1,000 towards Community Services for 2023, £500 to be carried over from the Jubilee Event planned for 2022 and not spent and £500 from the 2023 budget.

### Budget

39. **RESOLVED** to approve the budget for 2023-24 of £7,316 as set out below with the difference between the budgeted expenses and income being met via carryover of funds from 2022-23 to go towards the £500 Community Events and Reserves: -

<b>People &amp; Expenses</b>	
Clerk	2,820
HMRC tax	720
Mileage	60
Training	300
Chairmans allowance	0
<b>Professional service</b>	
Insurance	700
Internal Audit	50
The Accounts Center - Payroll	135
<b>General Services</b>	
Website	170
Room Hire	120
Planter Maintenance	40
<b>Admin</b>	
CHALC Membership	130
Other memberships	50
Data Protection fee	35
Admin	50
Post	120
Stationery	150
Office Allowance	216
Elections	200

<b>Projects</b>	
Ad Hoc Beneficial items (S137)	150
Community Events	1,000
Speed Initiative PCC	0
Community Litter Picking	0
General	100
<b>Inflation %</b>	0
<b>Contingency % of above</b>	0
<b>TOTAL CASH OUT</b>	<b>7,316</b>
<b>RECEIPTS</b>	
Precept	6,735
Bank Interest	16
VAT recovery	100
Ward contribution	0
CWAC contribution	0
<b>TOTAL CASH IN</b>	<b>6,851</b>

**Precept for 2023-24**

40. **RESOLVED** request a Precept for 2023-24 of £6,735 which is 2 % increase on 2022-23 and equates to £0.76 increase on a Band D house.

**SLCC Membership for 2023**

41. **RESOLVED** that the payment for the Clerk’s membership to SLCC be approved – costing £187.00, to be split between five parish council.

**HIGHWAYS**

The issues logged via CWaC Report IT system have been reported, logged, monitored and updated since the last meeting.

- Grip under hedge on Corkscrew Lane – CWaC have undertaken further investigations into the grip under hedge on Corkscrew Lane, they found and have improved a problem with a historic drain system which had been buried and will continue to monitor in the future.
- Road Markings on Willington Lane/Wood Lane junction – these have been replaced.

Items raised with CWaC since the last meeting:-

- Flood on A51 during heavy rainfall in January – it was confirmed that Highways had been working for ongoing to resolve this issue as a matter of urgency.

**PARISH COUNCIL MATTERS**

**Elections** – The Clerk reported that there would be an election on Thursday 4<sup>th</sup> May 2023 for all those parish councillors and or residents wishing to stand for the next four year term of office.

All those interested in becoming a Parish Councillor will need to apply or re-apply for a position. The Notice of Election will be published on Thursday 16<sup>th</sup> March, this information will need to be posted on the Parish Council’s website and noticeboards.

All nominations will need to be completed and taken to either Chester, Ellesmere Port Library or Wyvern House Winsford by appointment only before 4pm on Tuesday 4<sup>th</sup> April.

**COMMUNITY PROJECTS**

**Neighbourhood Pride Scheme**

Following the joint submission between Clotton Hoofield and Duddon Burton Parish Councils to clear, side back and removal of weeds from footpaths along A51. Cllr Harry Tonge confirmed that this scheme had been successful and should take place by the end of March 2023.

**DATE OF THE NEXT MEETING**

The next meeting would take place on Monday 20<sup>th</sup> March at 7.00pm 2023.

Signed ..... Dated .....